

CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT)
Budget & Finance Committee Meeting
Tuesday, March 8, 2005
Stephen P. Clark Center
111 NW 1st Street
10th Floor Conference Room
9:30 a.m.

Summary of Minutes

CITT MEMBERS PRESENT:

Theodore Wilde, Chairman
Miles Moss, P.E.
Hon. Linda Zilber
Henry Lee Givens

Franklin Kelly
Susannah Troner
Marc Buoniconti
Yolanda Aguilar

COUNTY ATTORNEY:

Bruce Libhaber

OTHERS PRESENT:

Nan A. Markowitz, OCITT Executive Director
Peter Rapp, Citizen
Betty Alexander, DBD
Virginia Diaz, OCITT
Charles Parkenson, MDT
Marlene Amaro, MDT
Jorge Fernandez, MDT

Peter Evans, MetroAquaCats
David Tinder, PWD
Mayra Bustamante, MDT
Lourdes Gomez, MDT
Patty David, OCITT
John Prats, OCITT

ROLL CALL

With a quorum present, Mr. Theodore Wilde, Chairman of the Budget and Finance Committee, called the meeting to order at 9:30 a.m.

APPROVAL OF AGENDA

Ms. Troner moved to approve the agenda. The motion was seconded by Ms. Zilber and carried without dissent.

APPROVAL OF MINUTES – FEBRUARY 8, 2005

Ms. Zilber moved to approve the February 8, 2005, minutes. The motion was seconded by Mr. Buoniconti and carried without dissent.

CITIZEN'S COMMENTS

None

OLD BUSINESS

RECONSIDERATION OF EXISTING SERVICES AMENDMENT

Mr. Buoniconti reported that he spoke with the County Manager regarding some of the concerns referenced by both the Mayor and some of the County Commissioners. In addition, he stated that the County Manager was very grateful to the members of CITT for supporting his recommendation and that he is currently working on other alternatives which will be presented to the CITT in the future for its consideration. In addition, the County Manager

stated that he would be attending the March 16, 2005, Joint BCC/CITT meeting. Mr. Buoniconti further informed the Committee that on March 10, 2005, he will be meeting with Commissioner Carlos Gimenez, Chairman of the Regional Transportation Committee, to further discuss the concerns he raised regarding the existing services amendment. Finally, Mr. Buoniconti suggested that the Committee take no action; also that the Committee should not make any recommendations at this time. Mr. Givens stated that he is opposed to any proposal that will negatively impact social services programs. Ms. Aguilar commented that she will not support any proposal that includes a fare increase in transit services because it would impact the riders who need to use the public transportation system. Ms. Aguilar also suggested that the County Manager and staff review the PTP projects and re-prioritize those projects accordingly. Ms. Markowitz added that the fare increase was not part of the discussions with the County Manager.

After much discussion, the Members agreed to invite all the Commissioners and CITT Members to the March 16, 2005, Joint BCC/CITT meeting. In addition, Mr. Moss suggested that the County Manager's proposal be presented at the March 23, 2005, CTAC meeting to allow further comments by the public and then hold the CITT Executive Planning Committee to make the final recommendation to the Trust at the March 30, 2005, meeting.

STATEMENT ON RESPONSIBILITIES AND LIMITATIONS OF THE CITT

Mr. Wilde provided an oral report on his comments (a copy of his statement was distributed). Ms. Virginia Diaz, OCITT staff, stated that based on his comments from the previous meeting, the website had been modified and the new posting reflects the language as it is written in the 02-117 Ordinance. Mr. Buoniconti suggested that Mr. Wilde's comments be forwarded for further discussion at the External Affairs Committee.

GOLDEN PASSPORT AND PATRIOT PASS

Mr. Wilde expressed his concern that there was no distinction between the cost for the Golden Pass and the cost for the Patriot Pass riders. Ms. Mayra Bustamante, Deputy Director, MDT, clarified that as of February 2005 the total number of Patriot Passes were 1,692, in comparison to the Golden Passport riders which totaled 118,600. Ms. Bustamante further stated that the Patriot Pass is a very small component and until the system is upgraded, a percentage will be used for calculations.

Mr. Givens also suggested that items which generate revenue should also be reported, such as the new bus benches, as well as the advertisements. Ms. Bustamante added that Joint Development projects and the Park & Ride also generate revenue. Mr. Buoniconti commented that other Counties do not provide free public transportation programs. Mr. Wilde again expressed his concern that the current invoice for the Golden Passport appears to expect the entire cost to be funded by surtax proceeds, instead of just the increased cost attributable to the PTP. Ms. Bustamante said she would provide an updated report before invoicing for FY04-05.

MIAMI RIVER TUNNEL

Mr. Moss stated that supporting documentation was included in the agenda package. Mr. David Tinder, PTP Coordinator, PWD, indicated that the feasibility study is to determine whether or not the tunnel can be built within the required environmental and construction constraints. The study does not determine if it is affordable, but rather whether it can be done. The cost of the study will not exceed \$500,000. Mr. Tinder further stated that the project is a collaborative project between the City of Miami, Florida Department of Transportation and Miami-Dade County.

Ms. Troner asked if the study finds that the tunnel is not technically feasible, does the County need to spend another \$500,000 to determine what options will be technically feasible. Mr. Tinder responded that he will need to meet with the City of Miami consultants and report back to the Committee before the March 30, 2005, Full Trust meeting. After much discussion, the members requested continue to discussing the item with the City of Miami representatives at the March 22, 2005, EPC meeting.

FOLLOW-UP ON PRO-FORMA 5A5

Ms. Bustamante stated that the Pro-Forma follow-up should be completed by the week of March 14, 2005.

FOLLOW-UP ON MDT 4TH QUARTER FINANCIAL REPORT

Mr. Wilde said that this report didn't specify how the costs of personnel and operations were being charged. Ms. Bustamante explained that at the end of the year, transit receives the grants for operations from the federal government. This is when the preventive maintenance expenditures are moved to the grant fund. These funds are budgeted at the start of the year as operating expenses. The funds were treated as a revenue item and not as a reduction in an expense. After a lengthy discussion, Mr. Wilde stated that he would like for the money to be reflected or budgeted as revenue, along with being shown in the fourth quarter when monies had been received from the federal government. He stated that this way, the actual expenses would be reported. At least, these steps should be footnoted.

REPORTS

FOLLOW-UP REPORT

Ms. Marlene Amaro, OCITT staff, briefly discussed the February 8, 2005, Budget and Finance Follow-Up Report.

OCITT MONTHLY REPORTS

Ms. Markowitz provided a brief overview of the new OCITT Table of Organization, which the Assistant County Manager has approved.

OCITT BUDGET

Mr. Wilde brought up the questions regarding the method of payment to Washington Group, after contracts have been approved. Ms. Bustamante stated that currently the Washington Group gets paid under the Sunshine Loan. She further stated that this would be listed under the capital report in the future.

Mr. Bruce Libhaber, Assistant County Attorney, stated that Commissioner Barreiro sponsored a resolution that requires Departments—that were providing in-kind services before the passage of the sales surtax— should continue to provide those services without charge. The present question is whether or not rent for office space would fall into that category?

Ms. Markowitz stated that in the current budget, there is \$5,000 allotted for outside legal services, in case the board ever needed outside counsel. After discussion, it was suggested that the amount be left alone, in case it was needed in the future.

INFORMATIONAL ITEMS

1. Small Purchase Orders for the Month of January 2005 forwarded to full CITT Board Meeting of March 30, 2005 for action

RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, APPROVING THE USE OF SURTAX FUNDS FOR SMALL PURCHASE ORDERS USED BY MIAMI-DADE TRANSIT (MDT) FOR PURCHASES IN SUPPORT OF OPERATIONS FOR THE PEOPLE'S TRANSPORTATION PLAN (PTP) DURING THE MONTH OF JANUARY 2005 – MDT

ACTION ITEMS

- A. **RESOLUTION BY THE CITIZENS INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, AUTHORIZING THE AWARD OF COMPETITIVE CONTRACTS WITH AUTHORITY TO EXERCISE TO RENEW ESTABLISHED THEREUNDER, SUB ITEM 1.1 OF THE DEPARTMENT OF PROCUREMENT MANAGEMENT'S (DPM) COMMODITIES AND SERVICES CONTRACT AWARDS FOR COMPETITIVE BIDS FOR MIAMI-DADE TRANSIT (MDT) – MDT**

Mr. Marc Buoniconti moved to approve the resolution. The motion was seconded by Linda Zilber and carried without dissent.

NEW BUSINESS

Mr. Wilde announced that the next Budget & Finance Committee meeting is scheduled for April 12, 2005 at 9:30 a.m.

ADJOURNMENT

There being no further business of the Budget & Finance Committee, the meeting was adjourned at 12:15 p.m.

*****MINUTES ARE IN SUMMARY FORM*****

FOR VERBATIM TRANSCRIPTIONS OF THIS MEETING PLEASE REQUEST COPIES OF THE TAPE FROM THE MIAMI-DADE OCITT OFFICE AT 305-375-3481